



APPLICATION FORM

ALL DETAILS MUST BE COMPLETED IN BLOCK CAPITALS USING BLACK INK

COURSE APPLYING FOR				
Makhtab	Urdu	Aalimah	Dawah	Ladies

DETAILS OF APPLICANT	
Forename(s):	Surname:
Address:	
Town:	Postcode:
Date of Birth:	Nationality:
Occupation:	Place of Birth:

DETAILS OF PARENTS/GUARDIAN	
Forename(s):	Surname:
Address:	
Town:	Postcode:
Relationship to Student:	Telephone Number:
Email Address:	

EMERGENCY CONTACT (Family/Guardian/Relative/Friend)	
Forename(s):	Surname:
Address:	
Town:	Postcode:
Relationship to Student:	Telephone Number:
Email Address:	

PREVIOUS MADRASAH	
Name:	
Address:	

MEDICAL INFORMATION	
1. Does the applicant have any of the following medical conditions that may require emergency care? <input type="checkbox"/> Asthma <input type="checkbox"/> Eczema <input type="checkbox"/> Migraine <input type="checkbox"/> Bronchitis <input type="checkbox"/> Diabetes <input type="checkbox"/> Epilepsy <input type="checkbox"/> Other	
2. List any other medical/physical conditions or allergies and care required:	
3. Is the applicant on any medication? YES <input type="checkbox"/> NO <input type="checkbox"/> if YES, please list.	
4. Does the applicant suffer from any allergies? YES <input type="checkbox"/> NO <input type="checkbox"/> if YES, please list.	
5. Please give details of any accidents/operations the applicant has had	

RULES & REGULATIONS

THESE RULES AND REGULATIONS MUST BE READ IN CONJUNCTION WITH ANY ADDITIONAL RULES & REGULATIONS AND GUIDANCE NOTE THAT ARE OR MAY BE ISSUED BY THIS INSTITUTE

- All applicants will have to sit and pass the Admission Test. Admissions will initially be on a two months' trial basis.
- The applicant must attend all lessons except when excused by the Principal.
- All Islamic Laws will have to be followed particularly prayers, dress and social affairs.
- After fixed vacations or short leave all students will have to return at the appointed time unless further leave is obtained from the Principal before the end of the vacation/leave.
- To insult any teachers or staff of the Institute is inexcusable behaviour and any student found guilty of such will be liable for dismissal.
- The Institute will not be held responsible for any injuries etc. caused or received during the premises, and waives any claims against the Institute.
- The parent/guardian will be responsible for any damage that may be caused by the above-named applicant to any property, buildings, premises owned by the Institute.
- If the applicant does not sit the end of year exam, she may be removed from the Institute register or may have to repeat the year.
- The timings of the Course will be decided by only the Principal. All applicants will be expected to respect the times set by the Institute, arrive/leave by designated time.
- Applicants are expected to prepare for their lesson before class. It is recommended that at least half an hour is spent in preparation for each lesson.
- In case of complaint or any matter one should consult the Principle in writing and a reply will be given accordingly (written/verbally).
- All the above rules and regulations and any further rules and regulations will have to be followed.

DECLARATION

WE DECLARE THAT THE INFORMATION WE HAVE GIVEN ON THIS FORM IS TRUE AND ACCURATE TO THE BEST OF OUR KNOWLEDGE. WE ACCEPT AND AGREE TO ABIDE BY THE RULES AND REGULATIONS OF MADRASAH RAWDHATUS SAALIHAAT.

SIGNATURE OF APPLICANT _____ DATE: _____

SIGNATURE OF PARENT _____ DATE: _____

PLEASE ENCLOSE THE FOLLOWING WITH YOUR APPLICATION:

1. PHOTOCOPY OF APPLICANTS BIRTH CERTIFICATE

ON ADMISSION THERE WILL BE A FEE OF £25

FOR OFFICE USE ONLY

Date Application Received _____ Date of Interview/Test _____
Interviewed by _____ Pass Fail